

PVLL Public Board of Directors Meeting

December 14, 2025 at 6:00pm

Centre Hall Fire Hall

Board Members in attendance: Kylie Topeka, Liz King, Mike Hanson, Mike Vogt, Justin Gray, Abby Luse

Board Members not in attendance: Brandon Musser, Jenn Bird, Kurtis Strouse, Kris Mall, Debbie Battista

2 members of the Public were present-Scott Johnson and Chris Boone

Meeting called to order at 6:10pm. Board Review last month's meeting minutes and approved them. Justin motioned and Mike H. Second

Officer's Reports

- President - Brandon Musser-
 - Not present and did not provide report prior to meeting
- Vice-President – Jenn Bird
 - Not Present and did not provide report prior to meeting
- Treasurer – Liz King
 - Once all checks clear we are looking at an estimated bank balance of \$5,455.00
 - Check was written and given to Justin to cover 30 dozen baseballs from Ports. (\$1,770)
 - Liz will get with Chris Evans to close Jersey Shore account by end of 2025
 - Liz will also coordinate with those on the light fund account to get that account closed— there is currently \$5.00 in that account
 - See meeting agenda for full report as well previously provided.
 - Suggested that we designate where money from fundraisers will go before we have them. (ex. Gun bingo will designate to operating costs, cash bingo will be field improvements etc..again just an example)
 - 2025—we need to organize costs for capital projects so that when we ask for donors/sponsorship money we can be clear about the money that we are looking to receive and what it will be for.
- Secretary-Kris Mall
 - Not present
- Information Officer – Kylie Topeka
 - Registration numbers: 19 “in cart” pending, 7 tee ball, 5 coach pitch, 6 minors, 2 majors
 - Discussed 4 year olds interested. Decided we will not refer to another league to potentially lose future players. We have always shared the Hitts and Mitts info from Clint and will continue to do so. Tee ball players must be five by the time practices begin to play. Sports connect cutoff is set at March 23.
- Player Agent – Mike Vogt
 - Stated that he and Kurtis will be working together to get evals going etc.
 - He will look at evaluation form and see if any changes need made and he will print all evaluation forms for evals. We need coaches and outside the league folks to help with evals. Mike to work on this, Justin said he would reach out to Colton to see if he would be interested in helping along with other JV/High School coaches.

- Mike H noted that it's important to have unbiased evaluators and that coaches can help run stations, but should have unbiased evaluators that are given clear instructions on where the baseline is to be able to score appropriately. Mike V noted this will be especially important at the coach pitch level.
 - Mike reached out to CPI regarding previously discussed dugout issues. CPI is willing to create drawings and do the work for all dugouts at no cost-PVLL would just need material. Scott Johnson brought up that he would not be opposed to talking with Dan Hawbaker regarding donation of materials in exchange for their name on dugouts. If all materials and labor could be donated—PVLL would be open to doing all dugouts on all fields. If not, we prioritize C field first and then work on the others. This could be a great partnership to build with CPI. CPI would give us a material list (6 total dugouts) 3 extended with door for bases lime, etc to be stored
 - Discussed the need to even out how practice schedule is made so that times for all teams are more even and use both our locations effectively.
 - Coach Pitch evals will be January 19-20 and 26-27 to better align with registration closing and capture more people. These will be at OGS and Players should plan to attend 2 of the 4 sessions.
- Safety Officer –Abby Luse
 - Still cannot get into JDP—she needs access to this
 - Kylie showed Abby what is involved and agreed to set up a spreadsheet shared between both so that Kylie will add them to the sheet with any already uploaded documents and will send to JDP. Abby will verify JDP is good and update spreadsheet.
 - Kylie will share email templates sent to coaches to get paperwork in as well as medical releases
- Coaching Coordinator – Kurtis Strouse
 - Not present
 - Kylie sent him previous year coaching/volunteer list to start reaching out to previous coaches
- Field Maintenance Coordinator- Mike Hanson
 - Cleanup scheduled for weekend of March 28
 - Scott Johnson approached Mike as a representative from Prospects. For their tournament in June, they will need pitching rubbers. They would prefer that we have a permanent rubber that is an insert that won't move vs. cheap pinned in rubbers. We will have to remove mounds to put in rubbers.
 - Pitching rubbers are \$65 per. Need 2 mounds (one for 10U and one for 11u+). Tournament in June is using Centre Hall and the Spring Mills Field. 10U is using spring mills and C field and AB fields would be the upper. AB fields would not need the 35' mound but do need the 40'. C field would be 35'. Discussed a 2x6' area with clay brick as well that would be under our portable mounds and would not impede with baseball use.
 - Mike H doesn't see this interfering with baseball at all. At minimum-the June tournament needs 3 mounds. Want to stay away from pins for field condition and also for safety of players with number of games being played.

- Scott Johnson proposed that Prospects is willing to take on the cost up to the cost of their field rental fee and they will do the install. If cost is more than that, PVLL would step in to take on the rest. (He mentioned \$1650 contract for 3 days is \$1,050 + \$350 bathrooms—where did he get the \$1650 number?) Prospects would purchase the rubbers.
- Equipment Manager- Justin Gray
 - Ordered baseballs and received check to pay for them—30 dozen were purchased.
- Fundraising/Sponsorship Coordinator- Debbie Battista
 - Not present—previous report provided
 - Will need to pull amazon card winner

Ongoing Business:

Fundraisers: We need to get a handle on where we are with the bingo events. Amy Evans has not yet seen a ticket for Cash Bingo. She is thinking that tickets will be \$40 but doesn't know what the ticket actually says. 150 sold by PVLL and 150 sold by PV baseball boosters. \$12,000 in sales and giveaway \$6000 in prizes. Kylie sent flyers to everyone but needs to know that they are in line with what is printed on the tickets.

Kylie will make the final changes to constitution and bylaws and send the final copies to the board. We will advertise voting on the changes at the January board meeting. Jenn or Brandon will then need to update on data center to Little League can sign. All present board members approved of the changes made and the edits presented.

Winter Workouts: The board members present decided that we are not going to reach out to book diamond at this time and maximize our time at OGS that is scheduled.

Draft—we scheduled this on February 8. This is the Superbowl. Draft will now be on Friday, February 13th as well as the coaches meeting. 6pm coaches meeting, draft begins at 6:30pm. Minors evals will still be morning of February 8.

ACTION ITEMS:

1. Bingo Tickets—where are the proofs? Who is in charge of this?
 - a. We need the Gun Bingo and Cash Bingo tickets to start selling ASAP
 - b. Amy Evans still has not seen proof of tickets, when can she expect this and who is going to coordinate with her on this?
 - c. Kylie will have sign up geniuses done by 12/22
2. We were supposed to have representatives go to the legion meeting to discuss field rental. Mike H and Brandon did not go. Did someone go? What was the result? If no one went, what do we need to do here?
3. Prospects has not signed a contract for their event in June and really want to get this finalized. Was the updated cancellation policy added to the document as well as the one day fee? We need to finalize so that they can sign this. They are almost sold out for this tournament already.
4. Need to order stickers for evals—Jenn can you do this?
5. Kylie to add work day and eval dates to website
 - a. Scott Johnson would like to have a work day to install softball pitching rubbers on June 7 prior to their tournament

6. Everyone needs to read over the Millheim land agreement Kylie previously shared. If we have changes to propose we need to appoint a board member to speak at a Millheim Borough meeting
7. Need to discuss Opening Day
8. Approve sponsorship information
9. The following should be signors on the Penns Valley Little League account at Northwest Bank
 - a. Brandon Musser
 - b. Jennifer Bird
 - c. Elizabeth King
 - d. Michael Hanson
 - e. Kristopher Mall
10. The following should be card holders on the Penns Valley Little League account at Northwest Bank
 - a. Brandon Musser
 - b. Jennifer Bird (already has a card)
 - c. Michael Hanson (already has a card)
 - d. Deborah Battista
 - e. Justin Gray

TABLED FOR NEXT MEETING:

1. Scott Johnson will get us a written proposal for what prospects needs for their tournament and what they would like to contribute. He will do this before the next meeting so that we can vote on this. They will not be able to install/purchase rubbers until after March 1 when their fees are due
2. Getting rid of grass infields at Millheim and other improvements at Millheim
3. League Day vs. Opening Day
4. Saturday Games (coach pitch & T-ball)

Meeting concluded at 8:10pm

Next Meeting: January 25, 2026 : 6pm at Centre Hall Fire Company